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| **Version Control** | | | |
| **Version** | **Date** | **Author** | **Change Description** |
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# Document purpose

Determine the economic feasibility of the project and prioritize it in the project portfolio.

# Goal

[Prove the feasibility of the project through the cost-benefit analysis of the project].

# Needs and requirements of proposed solution

[Describe the project needs. Justify the investment and explain how the requirements of the solution will meet the needs presented].

# Indicators of project success

[Explain what indicators will determine the success of the project.]

# Forecast of Major Deliveries

[Estimate the dates of major deliveries. Describe the impacts related to delays in the project if available.]

# Project organization (Governance)

[Describe the governance requirements in relation to the project, required profiles, and their responsibilities.]

# Competitive analysis

[Describe the best competing solutions and how the proposed solution differentiates itself from the other.]

# Stakeholders

[Identify who will be affected by the project, and describe their interests, involvement and impact on the success of the project]

# Budget

[Estimate the resources and their profiles necessary for the project.]

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| Approvals | | |
| Participant | Signature | Date |
| Project Sponsor |  |  |
| Project Manager |  |  |